

How to Register Members

Free Teacher Incentives

Register at least 15 student members in your training program plus one or more professionals by Nov. 16, 2015, and you will receive one of SkillsUSA's newest resources, *Ignite*. As a free member benefit, SkillsUSA professional members will receive receive *Jump into STEM!* and the *Career Readiness Curriculum (CRC)*. See Pages 5, 6 and 32 for details. Instructors who register with 100-percent membership plus one or more professionals will also receive a SkillsUSA Program of Work calendar (value: \$5.95). Ensure that you provide an accurate email address when submitting your membership so you can receive your free professional membership incentives.



Details on SkillsUSA free teacher incentives for registering students can be found on Page 32.

Membership Cards

Enclosed in the Membership Kit are 24 membership cards for students. For more cards, call 800-355-8422 or email strent@skillsusa.org.

Before You Get Started

Online training videos are available to help you navigate the SkillsUSA membership enrollment system.

Visit: www.skillsusa-register.org/TrainingVideos.htm

How to Join SkillsUSA

Register students and professional members on our website. Using online registration makes it easier to register for state or national conferences. Should you need assistance, call our membership staff: 800-355-8422.

1. Before you begin, obtain a purchase order number or a credit card (VISA, MasterCard or American Express). You may submit a check with your invoice.
2. Prepare your list of students and professional members.
3. Log in at www.skillsusa-register.org. Type in your email address and password, then go to the "Membership" tab. New User? Click "Create Login."

Select your state, select your school, and enter your email and password. Click "Create Login."

Payment Requirement and Options

By submitting membership online, you are agreeing to pay the stated SkillsUSA membership fees. Student membership runs annually from Sept. 1 to Aug. 31. Professional membership is for one year from date of registration. Services begin when membership is submitted.

1. **If paying by VISA, MasterCard or American Express:** Enter your credit card information as requested. There is no need to mail anything to the national headquarters. You can print your invoice from the registration site for your records.
2. **If paying by check:** Please send a copy of your membership invoice (roster) with the check.
3. **If using a purchase order:** When checking "Join Now," enter your PO number in the Payment Option box on the website. Then, submit your purchase order and a copy of your membership invoice to your school accounting office for payment. Please follow up to be sure your invoice is paid. After March 1, no purchase orders are accepted; all membership must be prepaid by credit card or check. Ensure that you provide a current email address when submitting your membership so you can receive your free professional membership incentives.

*Note: Payments for all membership submitted is **required** for your students to be eligible for national competitions or to serve as national voting delegates or national officer candidates.*

4. **Mail a copy of your membership invoice and payment to:** SkillsUSA Inc., Attn.: Membership, 14001 SkillsUSA Way, Leesburg, VA 20176-5494

National Dues and Deadlines

National Dues: \$8 per student; \$14 per professional
State Dues and Deadlines: See Pages 30-31

Full Membership Services Deadline: Nov. 16, 2015

Membership names submitted by Nov. 16 receive all member services for the 2015-16 school year, including issues of *SkillsUSA Champions* magazine and free teacher items. Student membership runs from Sept. 1 to Aug. 31 each year.

National Membership Deadline: March 1, 2016

Submit membership by March 1 for students to be eligible for national competition.

You must meet both the state and national deadlines to be eligible for national competition, serve as voting delegates or national officer candidates.