



NATIONAL LEADERSHIP & SKILLS CONFERENCE

ATLANTA | JUNE 2024



National Competitor Online Testing Requirements

SkillsUSA Professional Development Testing

Professional development testing will be conducted pre-conference via the SkillsUSA Online Testing Platform. The national online testing process will be published on May 1 to the [Competition Updates](#) webpage. To avoid any potential confusion between state and national online testing requirements, the competition updates currently notifies that the national online testing process will be updated on May 1.

Competitors registered by **May 14** will receive testing credential information on how to access their exam(s) on or before **May 21**. Registered competitors will receive an email to the **email address affiliated with NLSC conference registration** with their assigned username, password, and login URL. In addition to this information being emailed directly to competitors, user credentials for all registered competitors from your state association will be emailed to the state director. State directors are encouraged to disseminate this information to advisors to ensure that all competitors can access their online test. The SkillsUSA Customer Care Team can assist advisors and students with gaining access to testing accounts. The Customer Care Team can be contacted by email at customercare@skillsusa.org or by phone at (844) 875-4557.

All SkillsUSA Professional Development Tests must be completed by 5 p.m. ET on Thursday, June 6 to be scored. Failure to complete the test by this deadline will result in a score of zero for that portion of the competition scorecard.

As a reminder, Action Skills, Building Maintenance, Community Action Project, Employment Application Process, and all middle school competitors are not required to complete the Professional Development test.

Limited Online Competition-Specific Written Knowledge Test

The competitors from Quiz Bowl, TeamWorks and Welding will also have an online competition-specific technical knowledge test.

In addition to the Professional Development assessment, competitors from these three competitions will also have a Technical Assessment for their competition loaded into their online testing account. These competition tests must also be completed by 5 p.m. ET on **Thursday**,



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June 6, to provide SkillsUSA and the national technical committee's time to tabulate scores. SkillsUSA will communicate this deadline to all competitors in these competitions via email.

Competitors in Baking and Pastry Arts and Culinary Arts will complete online third-party assessment(s) and will receive instructions on how to register for their exams via email.

Testing for Students Substituted

Please have all eligible substitutions for your state's existing competitions ready for your on-site registration appointment at the Georgia World Congress Center (GWCC). Substitutions will be processed at your appointment only for the competitions your state has entered by the registration deadline. Competitors to be substituted must still meet the eligibility requirements outlined by both the general regulations and the competition specific technical standards.

Substitute competitors will be required to take any applicable online test(s) in the designated testing room at the GWCC. Substitute competitors will receive their testing credentials when they check-in to the testing site on **Tuesday, June 25** or **Wednesday, June 26**. Competitors who are substituted and need to test onsite must **bring their own laptop, tablet or cellphone that is fully** charged and ready to connect to an Internet web browser. *Cellphones are allowed — but not recommended — due to the smaller screen. Test takers are responsible for bringing headphones for their testing if text-to-speech technology is used.*

National Competitor Online Testing Timeline:

- National online testing process published on [Competition Updates](#) webpage.
- **May 14:** NLSC registration closes
- **May 21:** National competitor test credential emails go out. Competitor email address entered in registration **MUST** be accessible year-round.
- **May 22 - June 6:** National competitor online testing window
- **June 6:** Deadline for national competitors to complete online test(s) 5 p.m. ET
- **June 25:** National competitor substitution testing 3:00 – 5:00 p.m. ET
 - Testers must be checked in by the proctor no later than 4:15 p.m.
 - Competitors participating in a leadership and/or occupational event should prioritize testing on Tuesday so that scores can be included in the preliminary round scoring.
- **June 26:** National competitor substitution testing 4:30 – 6:30 p.m. ET
 - Testers must be checked in by the proctor no later than 5:45 p.m.



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Recommended Browser for Testing Accommodations

Google Chrome is the preferred browser for online testing. There are two accessibility extensions available for Google Chrome:

[Read Me](#): Readme TTS is a comprehensive Chrome extension that provides a convenient solution for text-to-speech technology. With advanced text-to-speech conversion features, it allows you to listen to articles, blog posts and other written content with a click of a button. Say hello to a more enjoyable and hands-free way to consume information. *Test takers are responsible for bringing headphones to use during testing if text-to-speech technology is used.*

[Image Zoom Tool](#) Image Zoom Tool can zoom in to show you any image in your browser. Hover image will see full-size this image. This tool works with any JPG, PNG or GIF file. Image Zoom Tool is a powerful tool for viewing images in your browser in greater detail.