

SkillsUSA Utah Leadership and Skills Championships

GRIEVANCE REPORT

(Revised 3-1-18)

_____	_____
School	Contest
_____	_____
Contestant Name & Number	Person Filing Grievance
_____	_____
Date/Time	SkillsUSA Utah Staff Person Receiving Grievance

Please describe the incident in question and the specific SkillsUSA Championships Technical Standard or regulation(s) you feel was not followed. Cite the exact page number and section number of the rule(s) allegedly violated. (Attach additional information, if necessary)

Signature – Student or Advisor

ACTION – SkillsUSA Utah Conference Management Team

Signature

SkillsUSA UTAH Grievance Policy and Procedure (revised 3-1-18)

1. If a contestant or an advisor believes that a violation of rules, regulations, or error in scoring has occurred during any state conference event, the contestant must file an official grievance to have the matter reviewed by the SkillsUSA Utah Board of Directors.
2. It is preferred that grievances be submitted in writing before 12:00 noon on the final day of the state conference to enable a timely evaluation by the Board of Directors. All Grievance submissions must be submitted within 3 working days of the conclusion of the state conference event.
3. Download the "Grievance Form" from the state website (www.utahskillsusa.org), located under the "Conferences and Events" button on the home page.
4. Only grievances based on a specific violation of rules, regulations, technical standards, or an apparent error in scores will be considered. Remember, the decision of the judges is final.
5. When an error in scoring is clearly documented, the real winner (highest documented score) will receive the appropriate state medal. If it is a gold medal, he/she will represent the state at the National SkillsUSA Leadership and Skills Conference. The previously declared winner will retain his/her medal and industry prize(s). When possible, duplicate value industry prizes will be awarded to the correct medalist.
6. The SkillsUSA Utah Board of Directors rules on all grievances. After receiving a properly completed and signed Grievance form the Board will interview appropriate individuals and gather all necessary documentation to come to a reasonable decision. A response will be provided after a proper investigation is concluded. The decision of the Board is final.
7. Under no circumstances are student contestants or their advisor(s) allowed to contact a judge with a grievance. The decision of the judges is final.
8. The contestant scores / contest results will be provided in a "generic" format, which means that scores recorded by specific judges will not be available for review by contestants or their advisor(s).
9. No personal identification or contact information for judges will be provided to contestants or their advisor(s).
10. Most grievances are directly related to a perceived violation of the technical standards for a specific contest, and usually involve the perceived misconduct of one or more advisors. It is critical that all contestants and advisors read, understand, and follow all contest rules/technical standards. Ignorance of the contest procedures is not an excuse for contestant or advisor misconduct.